

HOW TO CREATE AN INFINITE CAMPUS PARENT PORTAL ACCOUNT

1. Visit the Franklin County School's District Webpage at <http://www.franklin.kyschools.us/>
2. Click the **PARENTS** link to obtain a drop-down menu
3. Select **Infinite Campus Parent/Student Portal**
4. After being directed to the Campus Portal Login page, click **Campus Parent**
5. If you are creating a new parent account, click on " **New User?** " link
6. You will now be prompted to enter **your personalized 32 digit Activation Key**.
7. Click on the **Submit** button after entering your activation key.

You are now ready to create your Campus Portal Account!

- Enter a **UserName**
- Enter a **Password**
- Enter the password again and then click on **Create Account**

The login you create will remain the same throughout your child's entire enrollment with the Franklin County Schools.

Once you set your account and have created your login on a computer, you can download the Infinite Campus App for your smart device. You will need to enter Franklin County in the district name and search Kentucky in the state search.